

Staff Member Responsible:	NEL
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Approved by Governors:	
Date of Next Review:	May 2025
Required on Website:	Yes



The Gilberd School

Charging and Remissions Policy

The school has the delegated authority to levy charges for:

1. Board and lodging on residential visits
2. Costs associated with individual tuition in the playing of a musical instrument in or out of school hours (other than when it is provided as part of the syllabus for a prescribed public examination or is required by the National Curriculum)
3. Activities which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education
4. The cost of entering a student for a public examination not prescribed in regulations, and for preparing the student for such an examination outside school hours
5. Re-sits of prescribed public examinations
6. Review of marking of GCSE papers where the mark is near to the grade boundary
7. Excess printing costs

As part of the school's disciplinary policy the governors reserve the right to ask parents/ guardians/ carers to pay the full or part of the cost as appropriate relating to the loss of or damage to school property through student behaviour.

Parents/guardians/carers will be asked to agree GCSE/other external examination entries. In the event of a student not completing the required coursework for the student and/or not sitting a required examination without a supporting Doctor's Certificate, the Governors reserve the right to charge the cost of the wasted entry or entries.

The Governors reserve the right to remit part or all of such charges in cases of individual hardship.

The Governors will exercise the right to change this statement as appropriate to changing circumstances.