

The Gilbert School

Part of the Alpha Trust



JMI/nbu
December 2024

Dear Parents/Carers

Re: End of term arrangements

I am writing to remind you that the Autumn term ends on Friday 20th December 2024 at 12.10pm. The Spring term commences at 8.40am on **Monday 6th January 2025**.

As the school is closing at 12:10pm on Friday 20th December, please make alternative transport and/or childcare arrangements now, if this is necessary. For those unable to do so, we are able to supervise students until the usual closing time of 3.20pm.

If you wish to make use of this service, please contact your child's Head of Year by **Friday 13th December 2024** to allow us to make suitable arrangements.

Our Student Leadership Team have voted to hold a non-uniform charity fundraising day on the last day of term. For those who wish to participate, a donation of £1.00 per student is required which should be paid via ParentPay by midday on **Friday 13th December 2024**.

Participation is not compulsory, and students are welcome to wear their uniform if they wish.

All funds raised by Year 11 students will be allocated to the Summer Ball committee and the funds raised by Year 7-10 students will be donated to St Helena Hospice. The normal rules for jewellery and make-up will apply and clothing should be modest and acceptable for the school environment.

Please note that all students should have the correct equipment for Period 1 (including PE kit where relevant). Whilst our usual lunch service will not be running on this day, the canteen will be serving light snacks at break time for those wishing to use this service (including those eligible for free school meals).

Finally, we would like to wish you and your family a very Merry Christmas and a Happy New Year.

Yours faithfully

Mr J Mitchell
Headteacher

Headteacher: Mr J Mitchell
Brinkley Lane, Colchester, Essex CO4 9PU
Tel: 01206 842211 Email: admin@gilberd.com Website: www.gilberd.com

Alpha Trust

Registered in England and Wales Company No 07755713

Registered office: Norman Way, Colchester, Essex CO3 3US

